

WESTAR Council

Principles of Environmental Compliance & Enforcement (NACT 335)

May 16-18, 2023

REGISTRATION DEADLINE:

Friday, May 5, 2023

Hawaii Clean Air Branch
2827 Waimano Home Road #130
Pearl City, HI 96782
(808) 586-4200



TO REGISTER

1. Log onto EPA’s AirKnowledge and create a profile, or log onto your existing AirKnowledge account.
<https://epaapti.csod.com/client/epaapti/default.aspx>
2. When you complete your profile, you will receive a confirmation e-mail to activate your new account. It may take several minutes before receiving the email.
3. Once activated, log into your account.
4. Click the “Instructor Lead Training Calendar” link under the “My Training” tab.
5. Search the calendar for the training date(s). On the calendar you will see a course description. Hover over the text for additional information.
6. To register click the course title link.
7. In the lower righthand corner of the page you will see a “Request” button. Click it.
8. At this point you have requested a seat in the training. Because demand for WESTAR sponsored training frequently exceeds availability all registrants are placed on a waitlist.
9. You will receive an email from [Jeff Gabler](#) confirming your request.
10. WESTAR attempts to accommodate all requests but at times it may be necessary to prioritize attendees.

AGENDA

TUESDAY, MAY 16, 2023

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| 8:30 | am | Opening Remarks |
| 8:30 | am | Introduction to Course |
| 9:15 | am | Compliance & Enforcement Challenges |
| 10:00 | am | Break |
| 10:15 | am | Concepts & Definitions |
| 10:45 | am | Environmental Management |
| 11:30 | am | Ex. 1-4 Compliance Motivation |
| 12:00 | noon | Lunch (on your own) |
| 1:00 | pm | Ex. 1-5 Compliance Monitoring |
| 1:45 | pm | Ex. 1-6 Enforcement Authority |
| 2:30 | pm | Break |
| 2:45 | pm | Ex. 1-7 Enforcement Responses |
| 3:30 | pm | Review |
| 4:30 | pm | Discussion & Adjourn for Day |

WEDNESDAY, MAY 17, 2023

8:30	am	Designing Environmental Management Approaches
9:15	am	Compliance Promotion, Compliance Assistance, & Balancing with Enforcement
10:00	am	Break
10:15	am	Penalty Policy
11:15	am	Lunch (on your own)
12:15	pm	Case Development Process
1:30	pm	Talia Tree
2:45	pm	Break
3:00	pm	Introduction to Negotiation
4:00	pm	Role Play Case Review
4:30	pm	Adjourn for Day

THURSDAY, MAY 18, 2023

8:30	am	Review & Discussion of Negotiation Role Play
8:45	am	Negotiation Preparation
9:30	am	Role Play Sessions
12:30	pm	Review of Settlement Agreements
1:00	am	Wrap-up, and Final Exam
2:00	pm	Adjourn

COURSE DESCRIPTION

WHO SHOULD ATTEND: New, entry-level stationary source inspectors, regulatory agency staff, and environmental specialists in business and government.

LEARNING OBJECTIVES: Those completing this course will gain a basic understanding of the general information associated with air pollution control and enforcement. The following topics will be covered in this course:

- Developing a framework for designing effective compliance strategies
- Understand different concepts and principles of environmental compliance and enforcement

COURSE DESCRIPTION: This intensive 3-day course provides a framework for designing effective compliance strategies and enforcement programs.

The course defines the terms compliance and enforcement, introduces basic principles, and explores different approaches for implementing each element of the

framework. The instructors who guide participants through the concepts and principles of environmental compliance and enforcement deliver the course through a series of exercises. Participants, through a "case study" will take part in a negotiation session to resolve a violation of environmental requirements that mimics a real-life enforcement situation.

This course is designed for a student that seeks to understand the complete compliance process including enforcement. The student should come away with the knowledge and skills necessary to become a productive member of a compliance team. The course will focus on the enforcement case process used by US local, state and federal environmental agencies- primarily the administrative and civil judicial processes. Topics include targeting, collecting data that is necessary for case development, determining compliance status, selecting the appropriate enforcement option, penalties, negotiation, and case resolution follow-up. The course discusses all violation resolution options including informal actions, formal notices, administrative orders and administrative consent orders, civil litigation settlement, and case litigation. The importance of proper documentation and adherence to procedures will be emphasized. The course includes a combination of lectures, exercises, and role-playing.

ABOUT THE TRAINING

ACCESSIBILITY: WESTAR strives to host inclusive, accessible training events that enable all individuals, including individuals with disabilities, to engage fully with the instructor and course content. To request an accommodation or for inquiries about accessibility, please contact Jeff Gabler at jgabler@westar.org or 503-744-0486 by Friday, April 14, 2023.

COURSE MATERIALS: Training course materials will only be available electronically. Attendees will receive an online document sharing link for access to materials. It is the attendee's responsibility for downloading files and for providing the device or media on which to view materials. WESTAR will provide hard copies for those needing accommodation.

SPACE LIMITATION: Registration is limited to 30 attendees. Air quality staff from the fifteen western states receive registration preference.

REGISTRATION FEES: There are no registration fees for state, local or tribal air quality agency staff. For federal employees the registration fees are \$500.

TRAINING LOCATION

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