# **--Technical Steering Committee / Work Group Co-Chairs--**

# **-- Monthly Coordination Meeting --**

# **Agenda**

Wednesday February 22, 2023 11:30 am–1:00 pm PT, 12:30–2:00 pm MT

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](https://www.google.com/url?q=https://teams.microsoft.com/l/meetup-join/19%253ameeting_N2RmMTI1MmUtOTcxNS00Zjk3LTgzNDUtZGRhNmJjNzk0YjU0%2540thread.v2/0?context%3D%257b%2522Tid%2522%253a%252288193d2b-cf2f-4570-a996-c9c2c176cfb1%2522%252c%2522Oid%2522%253a%252251eb2985-4331-4afe-881f-def1be9c0cd1%2522%257d&sa=D&source=calendar&ust=1676127740560383&usg=AOvVaw3b3WPaXbcyacb9U9kFsKeW)

**Or call in (audio only)**

+1 323-676-6261,, 565680103#

Phone Conference ID: 565 680 103#

Call materials available on TSC webpage [Work Group Meetings](https://www.westar.org/wrap-technical-steering-committee/#tab-id-6) tab

(Call notes in red)

* **Welcome, Roll Call, Agenda Review, Previous Meeting Notes (10 minutes) – Julie**
  + Roll Call & Agenda Review
  + Notes for this call – Phil Swartzendruber, Puget Sound Clean Air Agency
  + Introductions: Kirsten King, Air Resources Division Lead, National Park Service
    - With John Vimont’s retirement, Kirsten will be sitting in on TSC calls until the NPS position is filled (and pending Board approval of the new NPS person as TSC member)
  + Review and approve notes from [January 25](https://www.wrapair2.org/pdf/23.01.25%20TSC-WG_CoChairs_CallNotes.docx) meeting
    - No comments or questions at this time, comments due by February 24 (Fri)
* **WG Status Updates & Membership List Updates - (30 minutes) - Darla**
  + WG Co-Chairs – FSWG, OGWG, RTOWG, TDWG, RHPWG
  + See separate updates slides which are somewhat duplicated below: <https://www.westar.org/wp-content/uploads/2023/02/02222023_WorkGroup_Update_to_TSC.pptx>
  + WGs are trying to be realistic in what they can accomplish without much (any) funding (no contractor support)
    - FSWG (Bob Kotchenruther)
      * Last meeting Feb 6. Discussion focused on more info sharing on public communication tools used by Fed/Tribes/States/Locals. Are sending out a survey. First goal, want to find a way to consolidate all of the tools available. Second goal is to share better what the members are doing.
      * Next call Mar 6
      * No membership updates
      * Question: Will or can the survey capture some users joining on-to other members’ tools such as a smoke blog. Answer: Yes, respondents can use freeform response.
    - OGWG (Mark Jones)
      * Amanda, Rhonda, and Mark met on survey results, and are keeping Matt Wampler in the loop. Still some lose ends to tie up. Want to complete draft report and present to the work group in March (date TBD).
      * Apr-May plans include meeting with the OGWG, with hope of concurrence on final report in Apr.
      * Then present to TSC for input in April/May
      * Q: what is the nature/target of the survey? A: was a survey to WRAP membership (States, locals, FLMs, etc.) to find their interests and needs and how WRAP could be helpful or what the WG could work on. Since funding has dropped (i.e. no funding to survey facilities/operators, though this could inform next generation of O&G emission inventories) and regional haze planning for the 2nd round has quieted, the WG took the opportunity to reevaluate membership needs.
      * No membership updates.
    - RTOWG (Mike Barna, Gail Tonnesen, Kevin Briggs)
      * Have less funding, so action is reduced.
      * Want to find out what might be relevant to the states without funding support and now that second round of SIPs are done.
      * Survey of states to find most useful regional haze SIP analytical tools. E.g. TSS had a suite of source apportionment results. Want to ask state offices how useful these tools were. Can infer some from the SIPS, but would be nice to ask that directly.
      * Working on presentation on natural conditions/background and the glideslope for an upcoming meeting of RTOWG. Want more information on where this information comes from. Asked Scott Copeland (Colorado State) to help explain. Idea: There’s a lot of interest in this outside of the WG. Could have another Teach-In to bring in more people in wider WRAP/WESTAR audience.
      * Last week, Kevin, Gail, and I had discussion with Mary, Jay, and Rhonda on:
        + Future funding, status.
        + IWDW (data warehouse), want to make sure it’s still viable – a lot of us really rely on the IWDW – how do we keep that funded/supported?
        + Edited work plan activities to reflect the no more funding.
        + Upcoming modeling platforms. There is another version of 2016 EMP, 2016v3, and 2022 may be EPA’s next modeling platform.
      * Plans:
        + Coordinate w RHPWG and WESTAR TC to discuss survey results.
        + Next meeting in 2023, second quarter
      * No updates to membership list.
      * Q: Did they do a retrospective run that used what States committed to and what was actually in the SIPs. A: no, we don’t have resources to do this. Ramboll did a ‘Potential additional controls’ run, which basically looked at the maximum and this didn’t add much. So, we think the (SIP-actuals) might not reveal much. But there’s not enough funding at the moment to actually try this.
      * Comment: it would be good to do this retro-run on a national level. But guessing there’s probably less interest outside of the west. Maybe we (Tim Allen & Mike Barna) should propose this to EPA to do nationally?
    - TDWG (Julie)
      * 2/16 Tribal Caucus meeting had about 15 members. Had good discussions about monitoring and permitting.
      * Emma is making outreach to tribal members for participation and to confirm roles.
      * No plans as of current. But possible upcoming in March, topical discussion roundtable.
      * Tribal data workgroup hasn’t met, but the Caucus did meet. Are looking for the Caucus to identify areas for the workgroup.
      * Still looking for next meeting date.
    - RHPWG (Amber Potts and David Stroh)
      * Haven’t met this year yet, working with David to possibly meet in March.
      * Review of draft WVPPI report out now to states and participants. Want to review findings first before going out to larger group. After the comments close on the 27th will have a lot of work to digest the comments. Probably a lot to reengage on with the tools and next round.
      * RHPWG also interested in the RTOWG’s “most used tools” and TBD modeling platform to inform 3rd round of SIPs
      * Do have membership updates in AZ, Wyoming, NV, removals in AZ, and ID
  + WG Membership List Updates – TSC Approval (as needed)
    - 3 additions, 2 removals, question if any objections?
      * No objections, consider the update list approved.
    - Will remove column G (emails) from the posted list.
    - Will no longer be updating the old WRAP website. Darla will email the new list out. Unsure of timeframe to get it on the new website.
* **TSC Administrative and Informational Items (15 minutes)**
  + Update on WRAP Charter Approval (Rhonda)
    - Received 12 votes in favor, need many more, so will send out reminder emails. Goal is March 17.
  + WRAP Board Work Topic Areas: Work Group and TSC project / task recommendations (Julie)
    - The format of the Work Topic document is not very conducive to tracking approved, fundable, conditional, and tracking progress.
    - Want to reformat this. Met with Board co-chairs and they approved moving forward with the revamp. Looking for volunteers of co-chairs and members, to work with Darla, Rhonda, and Julie. Suggest this probably isn’t a lot of work. Paul Corrigan volunteered. To volunteer please reach out to Julie, Darla, and Rhonda.
    - Darla suggests this is a good opportunity for new members to learn more about WRAP and bring items to the Board.
  + TSC and Work Group preparation for Spring Business Meeting (Darla)
    - Have a portion of the draft agenda for the April WESTAR WRAP business meeting. Want to focus on the morning portion (WRAP). We should review and discuss our preparedness levels. Next planning meeting is in March, want TSC input beforehand.
    - First for the OGWG
      * Will you be ready to share with TSC at end of March, so could be ready for April?
      * Mark (and Amanda): we want to have something ready, but not sure we have enough time to get the survey through the OGWG and to the TSC for consensus. Are there other topics that might be O&G related?
      * Darla asks to go back to group and think of what can be done.
      * Amanda: may be able to do a Teach In. But this is just a suggestion, not a commitment. For the survey, we have a lot of good feedback to think about and is taking time to process for a report.
      * Julie: may be good to provide an update even if the survey report isn’t completed (could give a preliminary report out on survey results, considering the gap between what the WG needs are and lack of funding).
    - FSWG
      * What do think you would have ready?
      * Bob: we may have something on various collaboration tools, sharing of public smoke tools, ways to improve tools.
      * Collaboration on the Exceptional Events tool.
      * Paul: probably will have more to share by the meeting. So shouldn’t be a problem to use up 30 min. Rhonda agrees.
      * Darla: so, be prepared to bring to TSC on March 29, so you have a one-month lead, not a two month. Is that still doable?
      * Bob and Paul think should be fine.
      * Darla will add to March agenda.
    - RHPWG
      * Darla: Any idea now of what could be ready?
      * David: need a little time to clarify the topics. Would be good to have the technical discussions with the Directors.
      * Amber: maybe take out the bullets (currently in draft spring agenda shared with TSC) and not over promise. Leave on as a general update and will share with the March TSC meeting.
      * Darla: can we get another version of the agenda out with the specifics dialed back? Rhonda: yes. We can do this.
      * Darla: Mike, Kevin, Gail, do you want to be added? Mike: don’t think we could use 30 min. Want to hear more on the survey from the states before we present. Would like to get back if/as they get more progress.
      * Darla: we’ll check in again on Mar 29 on your progress.
      * Julie: probably good to repeat some of today’s updates about work constraints due to no contractor support for the Business meeting, e.g. the value of IWDW for the Directors and Board.
      * Darla: ok, we’ll include 15 minutes of updates.
    - Rhonda: please let us know your suggestions for the Hot Topic, e.g. Scott Copeland, or something else. Scott is a maybe but need to check. Let Rhonda know and she can reach out to check on possible presentations.
  + TSC Vacancies: Local, Federal (Julie)
    - Have vacancy for National Park Service: (John Vimont’s retirement); position expected to be filled in the new few months; will wait for that.
    - Looking for a local rep, working on recruiting a local from California.
  + Update on new [WESTAR/WRAP](https://www.westar.org/) website transition (Rhonda)
    - Is a bit of a gap (about 6 or 7 months) in data with the transition. So, Rhonda is working on it now. Hopefully have that transition in a couple of weeks. Are working on contact list and a username and password list. Hope to have everyone get password access in the next few weeks. There is a change in information on the calendar. Can go to calendar, click on event, and find updates. Also, under the Work Group Meetings tab.
    - Links to the MS Teams meeting will be in the Agenda document as before. There may be a calendar event link in the event for MS Teams as well.
    - Darla: I favor transparency that publicly shows the members list, without emails, and not keep that behind the password wall. No objections from the group.
  + Meetings and Conferences (Julie)
    - [2023 EPA Residential Wood Heating Training Workshop](https://westar.ticketleap.com/2023-residential-wood-heat/), April 11-13, 2023, Denver, CO
      * Will be hybrid
    - [NASA Health and Air Quality Applied Sciences Team (HAQAST)](https://haqast.org/haqast-missouri/), April 18-19, 2023, (Hybrid), St. Louis, MO
    - [EPA National Air Toxics Conference](https://www.eventbrite.com/e/save-the-date-2023-national-air-toxics-conference-tickets-473488295237), April 18-20, 2023, (In Person), Chicago, IL
      * Registration is full
    - [WESTAR/WRAP Spring Business Meeting](https://westar.ticketleap.com/westarwrap-spring2023/), April 25-27, 2023, (Hybrid), Portland, OR
    - [National Tribal Forum on Air Quality](https://sites.google.com/view/ntfaq23/home?authuser=0&pli=1), May 1-4, 2023, (Hybrid), Gila River Indian Community AZ
    - EPA 2023 International Emissions Inventory Conference (IEIC), Sept. 26-29, 2023, Seattle, WA
    - WESTAR/WRAP Fall Business Meeting, Oct. 3-4, 2023, (Hybrid), Anchorage, AK
    - Annual Four Corners Air Quality Group Meeting is tentatively planned for October 7-9, 2023 to be held in-person in Durango, CO, with hybrid option
* **Next Steps and Wrap up (5 minutes) – Darla** 
  + Review next steps and action items from call
    - Comments or edits for the Jan notes communicate to Julie by Fri Feb 24
    - Darla: Approval to updates to RHWG, will get the membership update emailed out to the group and posted to the new website as soon as possible.
    - For the April 27 WRAP Board meeting. Rhonda will revise the agenda with the items we discussed today and remove bullet points, have 30 min for OGWG, FSWG, RHWG, and 15 min for RHPWG. Get Hot Topics ideas to Rhonda.
    - Volunteers are being sought for a small group to work on reformatting the WRAP Board Work Topic Areas into something more useful for the Work Groups, TSC, and WRAP Board.  To volunteer please reach out to Julie, Darla, and Rhonda.
  + Next call –
    - Wednesday, March 29, 2023, 11:30 PT / 12:30 MT
    - Note taker – Jason Walker, NW Band, Shoshone Nation – Washakie Reservation
    - The April meeting is concurrent with the Business meeting, so will want to reschedule or cancel

# **Call Notetaking Schedule**

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| **Call Date** | **Time (PT)** | **Name** | **Agency** | **Representing** | **Geography** |
| 2/22/2023 | 11:30am – 1pm | Phil Swartzendruber | Puget Sound Clean Air Agency | Local | Washington |
| 3/29/2023 | 11:30am – 1pm | Jason Walker | NW Band, Shoshone Nation - Washakie Reservation | Tribal | Utah/Idaho |
| 4/26/2023 | 11:30am – 1pm | Danny Powers | Southern Ute Indian Tribe | Tribal | 4 Corners |
| 5/29/2023 | 11:30am – 1pm | Tim Allen | FWS | Fed | National |
| 6/28/2023 | 11:30am – 1pm | Kristen Martin | Oregon DEQ | State | Oregon |
| 7/26/2023 | 11:30am – 1pm | Charis Cooper | BLM | Fed | National |
| 8/30/2023 | 11:30am – 1pm | Paul Corrigan | USFS | Fed | Utah |
| 9/27/2023 | 11:30am – 1pm | Gail Tonnesen | EPA – Region 8 | Fed | Intermountain |
| 10/25/2023 | 11:30am – 1pm | Bob Kotchenruther | EPA Region 10 | Fed | Pacific NW |
| 11/29/2023 | 11:30am – 1pm | Rupesh Patel | Pima Co. DEQ | Local | Arizona |
| 12/27/2023 | 11:30am – 1pm | Steve Miller | Idaho DEQ – Air Quality Bureau | State | Idaho |
| 1/31/2024 | 11:30am – 1pm | Karl Seltzer | EPA OAQPS | Fed | National |