# **--**Meeting Notes of standing TSC / WG Co-Chairs call

August 2, 2021

August 2, 2021 11:30 am – 1:00 pm PT, 12:30 – 2:00 pm MT

Microsoft Teams meeting  
**Join on your computer or mobile app**

[Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWRjZDNkMjItNDVjOS00N2M1LTgyNTQtNzQ1YzU3NTdlYjBm%40thread.v2/0?context=%7b%22Tid%22%3a%2288193d2b-cf2f-4570-a996-c9c2c176cfb1%22%2c%22Oid%22%3a%220d1aec3f-1a36-4f19-b377-b71870c7ce71%22%7d)

**Or call in (audio only)**

[+1 323-676-6261,,389267781#](tel:+13236766261,,389267781# )

Phone Conference ID: 389 267 781#

Call materials available on [TSC webpage](http://www.wrapair2.org/TSC.aspx) and [WRAP calendar](http://www.wrapair2.org/calendar/viewitem.jsp?&cal_item_id=39202)

**Meeting Agenda**

* **Welcome, Roll Call, Agenda Review, Previous Meeting Notes (10 minutes) – Julie**
  + Roll Call & Agenda Review
  + Notes for this call – Jason Walker, NW Band, Shoshone Nation - Washakie Reservation
  + Review and approve **notes from June 30 meeting** – Please send Darla, Julie & Tom any changes to the June 30 notes by Friday August 6 – Final notes will be posted the following week.
* **Work Group Status Reports (10-15 minutes) – Darla** 
  + WG Co-Chairs – FSWG, OGWG, RTOWG, TDWG, RHPWG, & WESTAR/WRAP
    - Status Updates (RH Workplan) and Progress Updates (Board Approved Work Topics)

[Future project prioritization topics (WRAPair2.org)](http://www.wrapair2.org/calendar/attachments/36524/39184/BriefingTableforWRAP2021onwardFutureProjects_Dec1_2020final.docx)

Discussion:

Fire and Smoke Work Group (Bob Kotchenruther), had one conf call July 26th, Kris Ray, Colville Tribes, gave a presentation on wildfire smoke issues in tribal communities. Recording available on FSWG webpage. Exceptional events team met July 8th and talked about coordination moving forward. Approved group. Next mtg is sept 15th. Rhonda Payne covered wildland and RX fire modeling work for haze.

Oil and Gas Work Group (Mark Jones) -- Did move forward with a meeting with the WRAP states’ oil and gas specialists. Talked about inventories, needs, and how the workgroup can be effective. Debriefed July 28th. Question from EPA about previous surveys and how to collaborate better on EI’s. OGWG wants to update work group workplan scope. Next call is tomorrow. Ramboll prepared info for the national committee and will present to the group and ask for input. Will continue to do roundtables for the western states. Tom said thanks to Mark and Amanda for getting the group reorganized.

Regional Technical Operations Work Group (Kevin Briggs) -- Gail and Mark are taking some time off. Tom helped put the info on the slides. July 21st had a call with some modelers and presented the results to national EPA folks. Went over future fire that the group went over with EPA folks. IWDW-WAQS two projects that Ramboll did for that. They completed both of those and data is available for view on the IWDW. Not sure if their posted yet but results will be posted soon.

Unfortunately there is no more money for photo chemical modeling. Big interest from BLM, will have to see how that goes. No plans for RTOWG call - some of the groups are winding down.

There will be an email sent out that shows the link for the data discussed and other information to be on there. All can use them for regional modeling. Not enough resources to meet everyone’s needs.

WESTAR/WRAP Update (Tom Moore) -- NASA Earth Science Applications proposals went in on June 30th. A topic related to Biden Administration’s Justice40 and EJ might be present later in the fall. Jay, Pat & Tom will help states with questions in RH SIP submittal and EPA review process, but there are no plans for further contracted support. WESTAR will maintain operating agreement with CSU-CIRA for TSS/IWDW support. States can look up data there. Tom will be taking about a month off starting later this week. Mary, Jay and Pat will be there to help during his absence.

RHPWG (Amber Potts) -- RH Results Meeting #10 was on July 20. No other meetings are scheduled.

* **TSC Administrative and Informational Items (30 minutes)**
  + 7/7/21 Board approval of Rupesh Patel and Andrew Daffern – both represent local agencies.
  + Results / Technical discussions – Tom & Pat

* + - [Results Meeting #10](http://www.wrapair2.org/RHPWG.aspx) - July 20, 2021

These meetings are posted on the WRAPair2.org/RHPWG.aspx link. This has been a 15 month project.

* + TSC documents to revise, discuss updates to 4 organization documents – Julie
    - [**2021 Review Summary**](https://www.wrapair2.org/pdf/2021%20Review%20of%20WRAP%20Documents%20for%20Potential%20Revision.Summary%20Table.27June2021v2.xlsx) spreadsheet lists all of the WRAP organizational documents, the status of the updates, and the links to the original versions. Julie gave an update on the excel spreadsheet. Blue section is Board-approved docs that the Board is reviewing for possible updates.
    - ([**TSC Description**](https://www.wrapair2.org/pdf/DRAFT%20UPDATES%20to%20TSC%20Description%202017%20Update%202018-2019%20Workplan._22June2021.docx)) ([**WRAP Org Structure**](https://www.wrapair2.org/pdf/DRAFT%20UPDATES%20to%20WRAP%20Organizational%20Structure._22June2021.docx)) ([**WG Guidance – Comm./Coord.**](https://www.wrapair2.org/pdf/DRAFT%20UPDATES%20to%20WRAP%20Work%20Group%20Guidance.CommunicationCoordination8.1.18final._22June2021.docx)) ([**WG Guidance Info Sharing**](https://www.wrapair2.org/pdf/DRAFT%20UPDATES%20to%20WorkGroupGuidanceInfoDissem%20Sharing_approved%20by%20consensus31Oct2018._22June2021.docx))

Edits to the docs are tracked. Edits were made to update the docs. Some of the documents were part of the 2018-2019 Workplan and being pulled out and updated as stand-alone documents.

In all documents: all hyperlinks will be updated, changed references from 2018-2019 Workplan to workplan scopes, standardized fonts, headings and logos, added WESTAR to WRAP staff reference, updated annual document review language.

In the TSC Description, removed Co-chairs’ names to minimize the need for future updates when Co-chairs changed, updated description of TSC member terms, removed 2018-2019 Workplan detail, and updated language that had out of date references.

In the WRAP Org Structure: Added additional specificity to Administrative Subcommittee on Funding, Work Group Teams, and Work Group Subcommittees sections, and updated WRAP Project Teams section.

WRAP Workplan Implementation Guidance - Communication and Coordination: Changed webpage posting to go through tom Moore, clarified calls and meetings and the calendaring process, updated language referring to universal call calendar (which wasn’t implemented), updated webpage content outline.

WRAP Workplan Implementation Guidance - Completion, Dissemination and Sharing of Work Products and Deliverables: Updated and merged documents lists, de-capitalized “work products” and “deliverables”, updated Example Work Product Docket. Still need to update figure on last page.

Julie requested that everyone review and get her, Darla and Tom any additional comments and edits on these documents by August 20th, and they will make edits and show the final markups to the TSC on the September 29th meeting for final approval, and present to the Board for review at the October 6th Board meeting. Final documents, including updated Work Group workplan scopes, will be presented at the WRAP/WESTAR Fall Business Meeting in December.

No questions on timeline.

* + Meetings and Conferences
    - AWMA Specialty Conference, [Atmospheric Optics: Aerosols, Visibility, and the Radiative Balance](https://www.awma.org/visibility), October 5-8, 2021, Bryce Canyon, UT

Potential financial aid for fee and hotel. Extended registration date to August 15th.

* + - WESTAR/WRAP Fall Business Meeting, Dec. 7-9, 2021, Santa Fe, NM (WRAP Board/TSC meeting of morning of Dec. 9th) – potential participation / topics for Dec. 9

Mary will be presenting the agenda this week. Virtual attendance will be an option. Dec 7-8 full days and the 9th morning session only.

* **Next Steps and WRAP up (10 minutes) –** (Darla) -- Review that Julie walked us through and provide revisions by Aug 20th so they can be added to final docs to be approved by Sep 29th TSC call. No call August 25th, and TSC will reconvene Sep 29th.
  + Review next steps and action items from call
  + No meeting August 25, 2021
  + Next call date – September 29, 2021, 11:30-1:00 PT / 12:30-2:00 MT
    - Note taker, Bob Kotchenruther, EPA Region 10

Call ended 1:43 pm

**Call Notetaking Schedule**

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| --- | --- | --- | --- | --- | --- |
| **Call Date** | **Time (PT)** | **Name** | **Agency** | **Representing** | **Geography** |
| 8/2/2021 | 11:30am – 1pm | Jason Walker | NW Band, Shoshone Nation - Washakie Reservation | Tribal | Utah/Idaho |
| 9/29/2021 | 11:30am – 1pm | Bob Kotchenruther | EPA Region 10 | Fed | Pacific NW |
| 10/27/2021 | 11:30am – 1pm | Gordon Pierce | Colorado DPHE | State | Colorado |
| 11/24/2021 | 11:30am – 1pm | Andrew Daffern | City of Albuquerque Environmental Health | Local | NM |
| 12/29/2021 | 11:30am – 1pm | Melissa Hovey | BLM National Operations Center | Fed | National |
| 1/26/2022 | 11:30am – 1pm | John Vimont | NPS - Air Resources Div. | Fed | National |
| 2/23/2022 | 11:30am – 1pm | Rupesh Patel | Pima Co. DEQ | Local | Arizona |
| 3/30/2022 | 11:30am – 1pm | Kris Ray | Confederated Tribes, Colville Reservation | Tribal | Washington |
| 4/27/2022 | 11:30am – 1pm | Phil Allen | Oregon DEQ | State | Oregon |
| 5/25/2022 | 11:30am – 1pm | Bret Anderson | USFS | Fed | National |
| 6/29/2022 | 11:30am – 1pm | Tim Allen | FWS | Fed | National |
| 7/27/2022 | 11:30am – 1pm | Gail Tonnesen | EPA – Region 8 | Fed | Intermountain |
| 8/31/2022 | 11:30am – 1pm | Kirk Baker | EPA OAQPS | Fed | National |