**-- Special Workplan Approval Call Notes–**

# **Technical Steering Committee / Work Group Co-Chairs / RHPWG Subcommittee Leads**

Wednesday, March 13, 2019 – 10:00 am MDT

Call in Number: 1-800-768-2983, Access Code: 4918837035

* Roll Call – Julie Simpson (see call participation table)
* Notes for this call – Julie
* Overview of WRAP Workplan 2019 Mid-Course Revisions – Frank Forsgren
	+ Frank highlighted the final edits to the 2018-2019 WRAP Workplan (“2018-2019 WRAP Workplan final draft 11-March-19 clean”)
	+ Pages 4&5: Sentence added to state that the 2017 status reports were not updated and the action items for the 2018-2019 Workplan were updated. With this sentence in the main section of the Workplan, similar sentences from the appendices were removed.
	+ Pages 9&10: “Key Check-ins and Critical Milestones for Regional Haze Planning Technical Support” and “On-going Activities and Key Check-Ins for Associated Regional Analysis Technical Support” tables were added.
	+ Page 11: WRAP Budget Table (Table 3) will be added prior to submission to WRAP Board for review and approval
	+ Page 12: Budget tables added for current and on-the-way contracted support
	+ Appendices
		- Changes in TSC, Work Group and Subcommittee leadership were completed
		- Page 21: WRAP Organizational Structure updated to show revisions to the RHPWG Subcommittees – slight edit to Subcommittee names will be completed before submission to the WRAP Board
		- Will make the language consistent regarding the Work Groups’ Workplan 2018 and 2019 consensus review, approval, and dates consistent at the beginning of each Work Group’s appendix.
		- Page 31: Described the RHPWG restructuring from six Subcommittees to three
		- Page 32: Footnote for AZ sharefile will be updated with correct link
		- Pages 33-34: RHPWG Workplan task tables were split to be grouped by individual task and narrative description for that task.
		- Appendix B, Tasks 3&4: Separated out base year and future year modeling into two separate tasks.
		- Appendix B, Task 6: Change in this task from “Embedded Progress Reports” to “Coordinate Training and Outreach Efforts”. Embedded Progress Reports will be taken care of in the TSS.
		- Will do a search and replace to ensure use of “CGPSC” for 2019 tasks is consistent throughout the Workplan.
		- Pages 63-64: Two tables added showing “Planned Regional Analysis and Modeling Schedule” and “Detailed 2014 Modeling Platform Development and Shakeout Activities”. In the table on page 63, milestones related to inventory development are in the lighter gray and milestones related to modeling development are in the darker gray. Subcommittee names will be updated for the 2019 milestones to reflect new Subcommittee names.
		- Pages 77-78: The two updated Gantt Charts were included and reformatted to print on one page (“Critical Milestones for Regional Haze Planning Technical Support” and “Critical Milestones for Associated Regional Analysis Technical Support in 2018-2019”)
* WRAP Workplan 2019 Mid-Course Revisions with additional final edits (as listed below) were approved by consensus - Frank
	+ Additional final edits to 2018-2019 WRAP Workplan prior to submission to WRAP Board for approval”
		- Page 11: Add WRAP Budget Table (Table 3)
		- Page 21: Edit Subcommittee names in diagram of WRAP Organizational Structure
		- Make the language consistent regarding the Work Groups’ Workplan 2018 and 2019 consensus review, approval, and dates consistent at the beginning of each Work Group’s appendix.
		- Page 32: Update footnote for AZ sharefile with correct link
		- Search and replace to ensure use of “CGPSC” for 2019 tasks is consistent throughout the Workplan.
		- Pages 63-64: Update Subcommittee names in the tables’ 2019 milestones to reflect new Subcommittee names.
* Updating Membership Lists – Julie
	+ Please send updated Work Group and Subcommittee member lists to Julie
	+ Julie will assemble revised membership lists starting next week