# **-- Monthly Coordination Call Agenda and Notes**

# **Technical Steering Committee / Work Group Co-Chairs /**

# **RHPWG Subcommittee Leads**

December 19th, 2018 11:30 am – 1:00 pm Pacific

Noted by Kris Ray

Call in Number: (800) 768-2983

Access Code: 661 987 6342

Web Login: [https://cc.callinfo.com/r/1va38zvbs4clh&eom](https://cc.callinfo.com/r/1va38zvbs4clh%26eom)

Call materials available on TSC webpage and WRAP calendar.

* Welcome, Roll Call, and Agenda Review (10 minutes) – Frank
	+ ***Frank called roll from list of possible attendees of State, Tribal Federal and Local agencies***
	+ Review and approve notes from October 31st call
		- ***Posted on 12-18-98, so will postpone approval until January***
	+ Notes for this call – Kris Ray
* WRAP Workplan Revision (10 minutes) – Frank
	+ Summary of Workplan Revisions
		- Remind workgroup co-chairs and subcommittee leads to provide revisions in January. Keep everyone coordinated, include in next set of progress slides
	+ Workplan Revisions Schedule and Process
		- Sent files to co-chair and leads
		- Focus on appendices and timelines for revisions and improvements
		- Change can be made on excel files or changes to critical elements or Gnat chart.
		- First revision due 1-16-18
		- Will review all changes on January 30 call
		- Revisions in task 6 progress report, working with RH and shared data committees, all item will be on website to support progress reports
		- Liaisons from TSC to work with subcommittees and subgroups, reengage TSC to give ownership and tap their expertise to WG, candidates have been identified, will contact them after Holidays
		- Linear process diagram, challenge to construct because of the amount of information coming in. Imbed into progress reports
* Work Group Status Reports (informational only progress updates since SLC meeting, hold discussion) – (30 minutes) – **Work Group Co-Chairs – 5 minutes each TDWG, FSWG, OGWG, & RTOWG – 10 minutes RHPWG** - (see [Status Report Guidance](http://wrapair2.org/calendar/attachments/22426/18160/Work%20Group%20%20Subcommittee%20Status%20Report%20Guidance.docx))
	+ TDWG – Emma provided update, calls for contract updates, next call tomorrow with deliverables, tasks data analysis and
		- No changes form SLC, some deliverable are completed and will provide more details next report
		- Projects are in progress for the items in the ITEP contract
	+ FSWG
		- Revise 2014 fire base year inventory
		- Contractor needs 40 hours to complete revisions
		- Will discuss Utah’s smoke management plan in January
	+ Oil and Gas Workgroup
		- Calls scheduled for the WG into 2019
		- Project management calls with federal state and local agencies, need tribal representative on WG
		- Results of Survey and updates to it, state by state and agency by agency approach
		- Forecast for 2018, several tasks complete or underway
	+ RTOWG
		- Activities in November phone call, interaction with workgroup and modeling
		- Joint call with control measure subcommittee, 12-12-18.
		- Participated with the Data and glide path subcommittee, 12-13-18, overview of EPRI project on International contributions to RH.
		- Participated in the HAQAST haze and ozone call,
		- Overview of 2014 modeling platform development
			* Making progress to get running
			* Phase one awarded to Ramboll consultants, model ready by late January,
			* March 7 will host a Denver meeting or intermountain west cooperators, spend day looking at shake out model results. One day meeting then have shorter briefing for regional haze planners
	+ RHWG
		- Subcommittee leads are working very well on their topics
		- All subcommittee have products for docket
		- Translation to SIP writing from tool development
		- WG will have monthly meetings to provide info and tools
		- New calendar prepared to keep States on track to complete the SIP process
		- Reviewed chart of progress on tasks to complete
		- Summary document for the work done by the Monitoring data and clide path status report.
		- Shared data base group – working actively and reviewed factsheet they are writing for SIP writers, and data users to understand regional haze
		- Emission inventory and modeling – coordinate with the 2014 modeling platform, completed white paper of 2014 EI from western states
		- Include visibility factor in screen, state decision on doing or not, find the biggest emitters to get reductions
		- Consultation and coordination subcommittee
			* White paper for 3 tier framework, spells out coordination between all entities.
		- Workplan revision for +RHWG, control strategy modeling run in 2020 so states can make additional emission reduction calculations.
* TSC Administrative and Informational Items – Frank, and Tom
	+ **Discuss Coordination Needs Identified Above** (5 minutes) – Frank
		- Coordinate subcommittees,
		- Subcommittees documents foundational and ready for distribution
		- Move products on to docketing
	+ **Action Items** (20 minutes)
		- Additions to Work Products/Deliverables Docket – Tom
			* [Workplan Implementation Guidance - Completion, Dissemination and Sharing of Work Products and Deliverables](http://www.wrapair2.org/pdf/WorkGroupGuidanceInfoDissem%20Sharing_approved%20by%20consensus31Oct2018.pdf) (October 31, 2018)
				+ Guidance document at link and skeleton of docket on website, completed work products to be adopted by consensus at WG level then by the TSC then to adding to docket.
			* [Work Product / Deliverable Docket](http://www.wrapair2.org/TSC_Docket.aspx) (periodic updates)
		- Update TSC, Work Group and Subcommittee Membership and Contact Information - Tom
			* Workplan updates need to confirm participation list and membership of WGs, TSC and subcommittees, list for updated workplan. Co-chairs need to update these lists. Frank and Tom will compile for workplan update.
		- Ad hoc WRAP Website group – Tom
			* Formed at the SLC meeting, website not intuitive for use, took volunteers to suggest updated by contractor to make the updates
			* Need more people to be on this group
			* Bring suggestions to next TSC call
	+ **Informational Items** (5 minutes)
		- IMPROVE data substitution – Pat
			* Report of request to look at sites for data substitution, states need to reply to say if that will work.
* Next Steps and Wrap up (10 minutes)
	+ Review next steps and action items from call – Frank
		- Continue with revision of workplan efforts
		- Continue workload completion by WG
		- Review work products as part of docketing process
	+ Next call – January 30th call, Wednesday 11:30 am – 1:00 pm Pacific – Tom
		- Note taker, Bob Kotchenruther
		- Agenda items?

**Call and Note Taking Schedule**



**WRAP Workplan Timeline to Support Regional Haze Progress Reporting**



**WRAP Workplan Timeline to Support Regional Technical Analysis**

