

**ENFORCEMENT CASE DEVELOPMENT & RESOLUTION (CARB 345)**

October 19-21, 2010

Bellevue, Washington

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

AGENCY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

***Return to WESTAR:***

715 SW Morrison, Ste. 503

Portland, OR 97205

Phone: (503) 478-4955

Fax: (503) 478-4961

**REGISTRATION DEADLINE:**

Friday, September 17, 2010

**HOTEL DEADLINE:**

n/a

# WESTAR Council

## Enforcement Case Development & Resolution

October 19-21, 2010

Washington Department of Ecology  
Northwest Regional Office  
3190 – 160<sup>th</sup> Avenue, SE  
Bellevue, WA 98008-5452



## Tuesday, October 19, 2010

8:30	am	Session 1: Introduction
9:30	am	Session 2: Roles and Responsibilities
10:15	am	Break
10:30	am	Session 3: Review of Principles
11:45	noon	Lunch (on own)
1:00	pm	Session 4: Determining Compliance
2:00	pm	Session 5: Evidence
3:00	pm	Break
3:15	pm	Session 6: Data Collection

## Wednesday, October 20, 2010

8:30	am	Session 7: Determining Appropriate Response
9:30	am	Session 8: Types of Enforcement Actions
10:30	am	Break
10:45	am	Session 9: Settlement Provisions
11:45	noon	Lunch (on own)
1:00	pm	Session 10: Penalties
2:00	pm	Session 11: Pricing Game
3:15	pm	Break
3:30	pm	Session 12: Negotiations

## Thursday, October 21, 2010

8:30	am	Session 13: Introduction to Case Settlement Exercise and Preparation
9:30	am	Session 14: Case Settlement Exercise
12:00	noon	Report Out and Adjourn

## About The Training Course

**Course Description:** This course is designed for a student that seeks to understand the complete compliance process including enforcement. The student should come away with the knowledge and skills necessary to become a productive member of a compliance team. The two and one-half day course will focus on the enforcement case process used by US local, state and federal environmental agencies- primarily the administrative and civil judicial processes. Topics include targeting, collecting data that is necessary for case development, determining compliance status, selecting the appropriate enforcement option, penalties, negotiation, and case resolution follow-up. The course discusses all violation resolution options including informal actions, formal notices, administrative orders and administrative consent orders, civil litigation settlement, and case litigation. The importance of proper documentation and adherence to procedures will be emphasized. The course includes a combination of lectures, exercises, and role-playing. A manual is included with the course.

**SPACE LIMITATION:** Registration is limited to 30 attendees. Air quality staff from the fifteen western states receive registration preference.

**REGISTRATION FEES:** There are no registration fees for state, local or tribal air quality agency staff.

## Training Location

**Washington Department of Ecology**  
Northwest Regional Office  
3190 – 160<sup>th</sup> Avenue, SE  
Bellevue, WA 98008-5452  
425-649-7000

## Hotel Information

Attendees and speakers are responsible for making their hotel reservations. Below is a list of potential hotels in Bellevue, Washington. Some of the listed hotels may be within walking distance; otherwise, transportation may be necessary. WESTAR DOES NOT have room blocks at these hotels. Please ask for government rates:

### Embassy Suites – Bellevue

3225 158th Avenue SE,  
Bellevue, Washington 98008-3225  
Tel: (425) 644-2500

### Larkspur Landing Seattle-Bellevue

15805 S.E. 37th Street  
Bellevue, WA 98006  
Tel: (425) 373-1212

### Days Inn Bellevue-Seattle

3241 156th Avenue SE  
Bellevue, WA 98007  
Tel: (425) 643-6644

### Silver Cloud Inn – Bellevue

10621 NE 12th Street  
Bellevue, WA 98004  
Tel: (425) 637-7000

### Hotel Sierra Bellevue

3244 139th Avenue Southeast  
Bellevue, WA 98005  
Tel: (425) 747-2705

### Homestead Seattle-Bellevue

3700 132nd Avenue Southeast  
Bellevue, WA 98006  
Tel: (425) 865-8680

