

**JOB ANNOUNCEMENT**  
**Environmental Scientist II**  
**North Dakota Department of Environmental Quality**

<b>Starting Salary:</b>	\$3,976/month (minimum)	<b>Closing Date:</b>	September 6, 2019
<b>Location:</b>	Bismarck, ND	<b>Status:</b>	Full-time/Regular
<b>Position Numbers:</b>	303-1693	<b>Type of Recruitment:</b>	Internal/External
<b>Date of Issue:</b>	August 23, 2019	<b>Division:</b>	Air Quality

The ND Department of Environmental Quality offers challenging work opportunities, a full range of employee benefits including a fully paid health insurance plan, paid leave, a retirement plan, flexible work schedules and infant-friendly policies.

**Minimum Qualifications:**

Requires a bachelor's degree in environmental science, natural science or physical science, engineering, or closely related field and one year of related experience. Preference will be given to individuals with experience in the field of air quality, environmental systems/control or database management. Applicants must have effective writing and communication skills, good interpersonal skills as well as a valid driver's license.

If unable to find a qualified candidate, the department will consider under-filling the position(s) as an Environmental Scientist I, which requires a bachelor's degree in one of the fields listed above.

**Application Procedures/Comments:**

All applications for open Department of Environmental Quality positions must be made via the Careers site:

([https://www.cnd.nd.gov/psc/recruit/EMPLOYEE/HRMS/c/HRS\\_HRAM.HRS\\_APP\\_SCHJOB.GBL?FOCUS=Applicant&SiteId=11000](https://www.cnd.nd.gov/psc/recruit/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCHJOB.GBL?FOCUS=Applicant&SiteId=11000)). Paper submissions will not be accepted. Application materials must be received by 11:59 PM on the posted closing date. All potential applicants must attach and/or upload the following documents in a .pdf, .docx, or .doc format:

- Resume
- Cover letter that includes a brief description of the applicant's background/qualifications
- College transcript (copies or unofficial versions are acceptable)

Applicants who are residents of North Dakota and eligible to claim veteran's preference must include Form DD214. Claims for disabled veteran's preference must include a current statement of disabled status from the Veterans' Affairs Office.

Please fill in all requested information, such as dates of employment, hours worked per week, credits earned, etc.

Applications will be scored against the minimum qualifications and preferences listed on the job announcement and qualifying military service. After the scoring is completed, a certified list of eligible candidates and the applications will be forwarded to the hiring manager for further consideration and possible interview, based on the final scores.

For more information about the position, contact Craig Thorstenson, Division of Air Quality at 701.328.5188. For assistance in the application or interview process, contact Dirk Wilke, Human Resources Director, at 701.328.3256 or TTY 1.800.366.6888.

Applicants must be legally authorized to work in the United States. Sponsorships will only be considered if funding is available.

As an employer, the State of North Dakota prohibits smoking in all places of state employment in accordance with N.D.C.C. § 23-12-10.

**Summary of Work:**

This position is with the Division of Air Quality. Responsibilities of the position include:

- Conducting inspections of a variety of air pollution sources;
- Analyzing air pollution sources to determine compliance with environmental regulations and policies;
- Drafting and processing air pollution control permits;
- Communicating with the public, regulated community, state and federal agencies and others regarding air pollution issues;
- Evaluating air pollution control reports from permitted facilities;
- Monitoring stack emission tests and reviewing test reports;
- Participating in enforcement activities and determining compliance with environmental regulations and policies.
- Position may involve significant database management duties depending on the skill set of the individual hired.

**Desirable Knowledge, Skills, and Abilities:**

- Skill in reviewing, analyzing and resolving environmental problems, and in gathering information and data for preparing reports.
- Ability to interpret regulations and provide guidance and assistance on policies and procedures for achieving and maintaining compliance.
- Considerable knowledge in environmental sciences, natural or physical sciences, engineering, or related curriculum.
- Understand the basic principles and concepts associated with environmental issues and systems.
- Computer skills including usage of databases and spreadsheets.
- Effective oral and written communication skills.
- Knowledge of industrial facilities and/or oil development in ND.
- Experience with leak detection and repair (LDAR) requirements at oil and gas facilities.
- Ability to work in a team-oriented atmosphere.
- Ability to manage databases and/or environmental management software.

Travel within North Dakota including overnight stays is required. Out-of-state training or meetings may occur occasionally. Hiring of any qualified individual will be contingent upon federal/state funding.

**An Equal Opportunity Employer**