

# WRAP Technical Steering Committee Report

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TSC Co-Chair

Committee Reports session

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# WRAP Technical Steering Committee

- **Membership**
  - 3 state, 3 tribal, 3 local, and 3 federal agency seats
  - 2-year terms
  - Approved by Board
  - Co-Chaired by state and tribal representative
- **Functions and Responsibilities**
  - Minimum of bi-monthly conference calls to manage TSC activities and provide oversight to WRAP work groups and projects.
  - Oversee the preparation of an annual work plan and budget for Board approval, covering technical projects and workgroups.
  - Meetings immediately preceding or following the Spring and Fall WRAP membership meetings, and/or other meetings as needed, to:
    - Plan next steps
    - Address comments and concerns,
    - Review work plans and activities, and
    - Take the lead in communications and other necessary Board interaction.

## TSC Spring 2018 Report: 2017 Accomplishments

In 2017, the WRAP achieved the near-term strategic objectives established by the WRAP Board in February 2016. The table below lists these strategic objectives and identifies 2017 WRAP Workplan accomplishments. Strategic objective activities will be carried forward into 2018-2019 Workplan:

WRAP Near-Term Strategic Objective	Progress
Create and operate the TSC and topical Work Groups.	Accomplished. Operation of Work Groups to continue in 2018-2019.
Create stable, sufficient funding for staff to support WRAP, organizational activities, and enable participation by all member agencies.	Accomplished. Activity to continue in 2018-2019.
Approve and utilize the WRAP Workplan to measure and track WRAP activities.	Accomplished. Activity to continue in 2018-2019.
Design and bring the Regional Technical Center (RTC) on-line.	Regional Technical Operations Working Group formed in 2016, developed a 2017 Work Group Workplan, and began RTC work in 2017. Activity to continue in 2018-2019.
Continue implementation of the March 2015 WRAP Strategic Plan and Vision Statement. <sup>13</sup>	Accomplished. Activity to continue in 2018-2019.

# TSC 2018-19 Tasks

<b>2018-2019 TSC Tasks</b>	<b>Deliverables</b>	<b>Schedule</b>	<b>Funding</b>
Finalize 2018-2019 WRAP Workplan and Budget for all Work Group Tasks and Activities including WRAP Projects	2018-2019 WRAP Workplan Approved by WRAP Board	Target Board Approval April 4, 2018	In-kind
Work with Work Groups to Develop and Finalize Individual Work Group Workplans	2018-2019 Final Draft WRAP Work Group Workplans	Target Date March 16	In-kind
Complete Final Edits to 2018-2019 Workplan and Submit Workplan to Board for Approval	2018-2019 Final Draft WRAP Workplan	Target Date March 21	In-kind
Conduct Mid-Course Reviews, Addressing Scheduling Issues, Identifying and Proposing New Tasks and Opportunities for Collaboration, Prepare Addendums to Workplan	TSC, Work Group Co-Chairs, WRAP Staff Develop Addendums to Workplan, As Needed  Board Approval of Addendums	Mid-Course Reviews Every Six Months	In-kind

# TSC 2018-19 Tasks

2018-2019 TSC Tasks	Deliverables	Schedule	Funding
Continue Implementation of March 2015 WRAP Strategic Plan and Vision Statement	Workplans and Work Products Consistent with Strategic Plan	On-going	In-Kind
Provide Oversight and Coordinate Activities Conducted Under Grants, Cooperative Agreements, and WRAP Projects	<p>Monthly Calls of TSC Co- Chairs and WRAP Staff</p> <p>Timely Completion of Projects</p>	On-going Monthly	In-Kind
Provide Oversight, Direction, and Coordination for Work Groups and WRAP Staff and Their Projects and Tasks	<p>Arrange and Schedule Meetings as Needed</p> <p>Timely Completion of Workplan Tasks</p>	On-going As Needed	In-Kind



Thanks.